



**Morgan Hill Unified School District**

15600 Concord Circle  
Morgan Hill, CA 95037  
(408) 201-6000

Date:

Re: Notice of Hearing Date and Expulsion Charges for \_\_\_\_\_ (DOB \_\_\_\_\_)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To the parents/guardian of \_\_\_\_\_,

This letter is to inform you that the Principal of \_\_\_\_\_, \_\_\_\_\_, has recommended that your student be expelled from the Morgan Hill Unified School District for violating Education Code sections 48900 and/or 48915. Currently, your student is suspended pending hearing and is not to return to school until this matter is decided pursuant to Education Code 48911 (g).

You will have an opportunity to speak to a hearing panel on \_\_\_\_\_ at the Morgan Hill Unified School District Office located at: 15600 Concord Circle, Morgan Hill, California. Your student is being considered for expulsion under:

A brief description of the incident follows:

Copies of district policy and administrative regulations 5144 are also enclosed. Please review them and call me if you have any questions. You have the right to appear at the hearing. You also have the right to employ and be represented by counsel. **Should you elect to be represented by counsel, you must notify this office 72 hours prior to the hearing.** You may inspect and obtain copies of the documentation to be used, and you may confront and question witnesses and question the evidence. You also have the right to present oral and documentary evidence, including witnesses on your student's behalf.

The Administrative Hearing Panel, consisting of three administrators, will hear your student's case, review it and make recommendations to the Morgan Hill Unified School District Board of Education. You will be notified of the panel's recommendation within three school days of the hearing. The Board of Education will make the decision whether or not to expel the student within 40 days of the incident. If you have any questions regarding this matter, please call me at 201-6068.

Sincerely,

Jessie Swift  
Coordinator of Student Services  
Phone: 408-201-6068  
Fax: 408-201-6045  
[swiftj@mhusd.org](mailto:swiftj@mhusd.org)

cc: \_\_\_\_\_,